



**New Jersey
Burglar & Fire Alarm Association**
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February 13, 2006

Mr. Robert Shoremount
Chairman
Fire Alarm, Burglar Alarm and Locksmith Advisory Committee
New Jersey Division of Consumer Affairs
124 Halsey Street
Newark, NJ 07102

Dear Chairman Shoremount:

Thank you again for your Committee's participation in the NJBFAA Annual Symposium. The panel discussion was well received and answered many questions of our members.

To follow-up and clear up some continued confusion, I ask that the Committee respond to this inquiry regarding educational requirements for unlicensed applicant, licensees and business license applicants.

1. What educational courses (number or credits, type of accreditation, specific courses, etc.) are required to **renew** a burglar and/or fire alarm license (individual)? When do these courses have to be completed?

A scenario that applies to many of our members: An individual is licensed in 2004 for burglar alarms. It is our understanding that no coursework need be completed until 2010. Meaning, this individual licensee must take 36 hours of coursework between 2007 and 2010. No coursework taken prior to 2007 will be counted toward that renewal. Is this scenario correct? If not, please advise the correct scenario for this sample licensee. And please state which types of courses will be accepted for this renewal period.

2. Is there any requirement to complete the 8 hours course on barrier-free, ADA, and UCC prior to the 2010 renewal deadline? Will this course be required for business licensee applicants?

3. What educational courses (number of credits, type of accreditation, specific courses, etc.) are required to **apply for a license**? NJBFAA regularly receives calls from unlicensed individuals eager

to learn about the State's application process. We want to be sure to steer them correctly to appropriate coursework.

4. What educational courses (number of credits, types of accreditation, specific courses, etc.) are required to **apply for a business license**? By when (date) will this coursework need to be completed? Are there any differences in required coursework for unsupervised vs. supervised employees?

I am sure you can understand the confusion and complexity of the continuing education program for unlicensed, licensed and soon-to-be business licensing, especially in light of the Department of Community Affairs's permitting requirements. We want to be very careful that we are communicating accurate information to the industry.

We look forward to your prompt response. Thanks again for your willingness to work with us toward improving the industry and the licensing program.

Sincerely,

A handwritten signature in cursive script that reads "Casey Guagenti".

Casey Guagenti
President